

# A Letter from the Founder

Precious One,

It is no accident that you are reading this. God Himself ordained it. You are at a crossroads in your life. It's not all about rules or what you can or cannot do. It's about the freedom to feel and laugh again. It's about walking the course, not just talking about it. I am talking about a relationship, not religion.

I began using drugs when I just turned 13. Every drug you can think of I did, except crack, including mainlining heroin. For 13 years I was addicted, afraid, bound, purposeless, rejected and shamed. Alcoholism and drug addiction had emptied my life. I wasn't doing right. I had no family and no friends. I have been where you have been. I have felt what you have felt. Despair, loathing, loneliness, poverty and grief consumed me. I was trying to navigate in a world that I did not understand. It was painful and very dark.

Yet somewhere deep inside I always wondered, "Was there hope for me?"  
After all I had seen and done- could things ever be different for me?

When I was 26 years old sitting in a bar- drunk and high- I heard a voice that I knew to be the Lord say, "You will not live much longer if you continue to go down the path you have chosen. I LOVE YOU! However, you are giving the enemy permission to destroy you. I will not protect you much longer." WHOA! "Lord, I don't know how to stop. Help me."

Now, I always believed in Jesus but never really understood how much He loved me. How much He had sacrificed for me and how His desire was to walk with me AND talk with me, EVERYDAY. If I could only give Him total control; my life could be very different.

It was the very next Sunday that I went to church and met Jesus face to face. It was November 22, 1981. I told Him, "IF you can forgive me for everything I've done and deliver me from these addictions that have practically stolen my life, I WILL do what You tell me to do, I WILL say what You tell me to say, I WILL go where You tell me to go."

That was 37 years ago. Since then I have founded a ministry that has helped many people and taken me around the world. I have never looked back. Think about it! For 37 years I have had a beautiful and wonderful life, serving others, establishing a home for women, ministering to families as area director of ICFM- pouring my heart into ministers, travelling throughout the United States- to Africa, the Philippines, Greece and Nicaragua- preaching the Word of God! I have a wonderful husband who loves me with all of his heart. I have no regrets!

So, let me say from someone who's been there. YOU are called to greatness! Why do you think the enemy has come against you since the day you were born?

Freedom will not be automatic; it will be YOUR choice!

**IF YOU ARE SERIOUS ABOUT A LIFE CHANGE, I CAN HELP YOU!**

My desire is to impart to you the life skills and training you must have in order to function successfully in this world. If you are willing to put forth the effort you will be amazed as to how quickly you will be transformed. Let me say right here- there is NO magic wand that we can wave that will bring instant victory. You have gone through years of pain. You did not get into your problems overnight and you will not get out of them overnight.

How awesome is it that you have been provided a second chance? So, get your eyes off the past and everything you think you are giving up. Get your eyes on hope, your future and a WONDERFUL life.

I look forward to meeting you...  
Your Servant and Friend

## FREEDOM WOMEN'S MINISTRIES

Harvest Time Ministries, Inc.

4 Charles West Blvd

Clayton AL 36016

Office: 334 775 3127 Fax: 334 775 3125

Website: [harvesttimeministriesinc.org](http://harvesttimeministriesinc.org)

Email: [htminc@bellsouth.net](mailto:htminc@bellsouth.net)

Dear Prospective Student,

We welcome your interest in Freedom Women's Ministries/Harvest Time Ministries, Inc. My staff and I will do everything we can to help you and be a blessing to you during this difficult time. We have dedicated our lives to service.

Our goal is to offer you the opportunity to discover the freedom you have been searching for your entire life—freedom from rejection and the pain of the past; freedom to be who you are meant to be. We desire to help you realize your created purpose and give you the tools to walk it out in life. More than anything, it is our mission to bring restoration by introducing you to the One who matters the most. His name is Jesus. He loves and understands you and has given you a manual by which to live your life that will bring you total freedom and ultimate victory.

**The most important thing you need to know before you even read the rest of this application is this—no matter what your circumstances are, we will work with you!**

If you are **SERIOUS** about seeing your life turned around for the good, and if you are **WILLING** to do the work necessary to bring restoration, then we are here to help you. God is a **BIG** God... And **NOTHING** is impossible with Him!

In Him,

A handwritten signature in black ink that reads "Rev. Shawn Collier". The signature is written in a cursive style with a large, stylized initial "S" and "C".

Rev. Shawn Collier  
Founder and President  
Harvest Time Ministries, Inc.

# Statement of Faith

## WHAT WE BELIEVE

- The Bible is the inspired Word of God.
- Our God is One, but manifested in three Persons- the Father, the Son, and the Holy Spirit.
- Man is a created being, made in the likeness and image of God, but through Adam's transgression and fall, sin came into the world.
- Salvation is the gift of God to man through faith in Jesus Christ.
- The New Birth is necessary to all men, and when experienced, produces life.
- Baptism in water is by immersion, is a direct commandment of our Lord, and is for believers only.
- The Baptism in the Holy Ghost is a gift and is accompanied by the initial evidence of speaking in other tongues.
- We believe in sanctification, which is living a life of holiness.
- Healing is a privilege of every member of the Church today, provided through Jesus' death on the Cross.
- Jesus will return and "...The dead in Christ shall rise first: Then we which are alive and remain shall be caught up together with them in the clouds to meet the Lord in the air..." (1 Thess 4:16-17).
- The one who physically dies in his sins without accepting Christ is eternally lost and, therefore, has no further opportunity of hearing the Gospel or repenting.

**The Scriptures-** The Bible is the inspired Word of God, the product of holy men of old who spoke and wrote as they were moved by the Holy Spirit. The New Covenant, as recorded in the New Testament, we accept as our infallible guide in matters pertaining to conduct and doctrine (2 Tim. 3:16; 1 Thess. 2:13; 2 Peter 1:21).

**The Godhead-** Our God is one, but manifested in three Persons—the Father, the Son, and the Holy Spirit, being co-equal (Phil. 2:6). God the Father is greater than all- the sender of the Word (Logos) and the Begetter (John 14:28; John 16:28; John 1:14). The Son is the Word flesh-covered, the One Begotten, and he has existed with the Father from the beginning (John 1:14; John 1:18; John 1:1). The Holy Spirit proceeds forth from both the Father and the Son and is eternal (John 15:26).

**Man, His Fall, and Redemption-** Man is a created being, made in the likeness and image of God, but through Adam's transgression and fall, sin came into the world. "For all have sinned and come short of the Glory of God." "As it is written, there is none righteous, no, not one." Jesus Christ, the Son of God, was manifested to undo the work of the devil and gave his life and shed his blood to redeem and restore man back to God. (Rom. 5:14; Rom. 3:23; 1 John 3:8).

**Eternal Life and the New Birth-** Man's first step towards salvation is godly sorrow that worketh repentance. The New Birth is necessary to all men and, when experienced, produces eternal life. Salvation is the gift of God to man, separate from works and the law, and is made operative by grace through faith in Jesus Christ, producing works acceptable to God (2 Cor. 7:10; John 3:3-5; 1 John 5:12).

**Water Baptism-** Baptism in water by immersion, is a direct commandment of our Lord, and is for believers only. The ordinance is symbol of the Christian's identification with Christ in His death, burial,

and resurrection. Salvation is the gift of God to man, separate from works and the law, and is made operative by grace through faith in Jesus Christ, producing works acceptable to God (Matt. 28:19; Rom. 6:4; Col. 2:12; Acts 8:36-39;).

**Baptism in the Holy Ghost-** The Baptism in the Holy Ghost and fire is a gift from God as promised by the Lord Jesus Christ to all believers in this dispensation and is received subsequent to the New Birth. This experience is accompanied by the initial evidence of speaking in other tongues as the Holy Spirit Himself gives us utterance (Matt. 3:11; John 14:16-17; Acts 1:8; Acts 2:38-39; Acts 19:1-7; Acts 2:4).

**Sanctification-** The Bible teaches that without holiness no man can see the Lord. We believe in the Doctrine of Sanctification as a definite, yet progressive work of grace, commencing at the time of regeneration and continuing until the consummation of salvation at Christ's return (Heb. 12:14; 1 Thess. 5:23; 2 Peter 3:18; 2 Cor. 3:18; Phil. 3:12-14; 1 Cor. 1:30).

**Divine Healing-** Healing is for the physical ills of the human body and is wrought by the power of God through the prayer of faith and by the laying on of hands. It is provided for the in the atonement of Christ and is the privilege of every member of the Church today (James 5:14; Mark 16:18; Isa. 53:4-5; Matt. 8:17; 1 Peter 2:24).

**Resurrection of the Just and the Return of our Lord-** The angels said to Jesus' disciples, "...this same Jesus, which is taken up from you into heaven, shall so come in like manner as ye have seen him go into heaven" (Acts 1:11). His coming is imminent. When he comes: "...the dead in Christ shall rise first: Then we which are alive and remain shall be caught up together with them in the clouds, to meet the Lord in the air..." (1 Thess. 3:16-17)

Following the Tribulation, He shall return to the earth as King of kings and Lord of lords, and together with His saints, who shall be kings and priests, He shall reign a thousand years (Rev. 20:6).

**Hell and Eternal Retribution-** The one who physically dies in sins without accepting Christ is hopelessly and eternally lost in the Lake of Fire and therefore has no opportunity of hearing the Gospel or repenting. The Lake of Fire is literal. The terms "eternal" and "everlasting", used in describing the duration of punishment of the damned in the Lake of Fire, carry the same thought and meaning of endless existence as used in denoting the duration of joy and ecstasy of saints in the presence of God (Hew. 9:27; Rev. 19-20).

**Harvest Time Ministries, Inc.  
Freedom Women's Ministries**

**Admissions Agreement**

- I, \_\_\_\_\_ agree to provide the following information to enroll in FWM.
- A. Completed application packet (which includes every page that needs notarized, notarized)
  - B. Complete medical history including results from **current physical examination**
  - C. Insurance cards
  - D. Birth Certificate
  - E. Social Security Card
  - F. Driver's license or a government issued photo I.D. (one or the other is mandatory)
  - G. Results of pregnancy test
  - H. Results of HIV, MONO, and VDRL tests
  - I. Recent photo
  - J. Copy of marriage license
  - K. Last **THREE** years W-2 forms
  - L. **A 5-page hand-written autobiography telling about your life**— one from you and one from your spouse or sponsor (**must** be turned in **with this application** in order for it to be processed)

**Please do not bring any of the following items with you:**

- A. Aerosol products, anything containing alcohol (except non-acetone nail polish remover)
- B. Cigarettes, lighters, matches, or gum
- C. Playing cards, music, diaries, magazines, games, calendars, address books (you can have CHRISTIAN books and a journal for prayer and quiet time or church notes)
- D. Electronics; NO phones or electronics of any kind
- E. Body piercings are NOT acceptable at FWM and must be removed **PRIOR** to admission, as must all gauges
- F. Anything of personal value, such as expensive jewelry or keepsakes

**HARVEST TIME MINISTRIES, INC./ FREEDOM WOMEN'S MINISTRIES WILL NOT BE RESPONSIBLE FOR LOST OR STOLEN PROPERTY.**

I hereby request that, \_\_\_\_\_ be considered for admission to  
Name of Student

Harvest Time Ministries, Inc./ Freedom Women's Ministries. I understand that any known misstatement made on any documents or during admissions, may result in rejection of the applicant.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse

\_\_\_\_\_  
Date

# FREEDOM WOMEN'S MINISTRIES

Harvest Time Ministries, Inc.

4 Charles West Blvd

Clayton AL 36016

Office: 334 775 3127 Fax: 334 775 3125

Website: harvesttimeministriesinc.org

Email: htminc@bellsouth.net

## I. IDENTIFICATION

Name \_\_\_\_\_

DOB \_\_\_\_\_ SSN \_\_\_\_\_ DL or ID# \_\_\_\_\_

Height \_\_\_\_\_ Weight \_\_\_\_\_ Hair Color \_\_\_\_\_ Eye Color \_\_\_\_\_

Telephone Numbers

Home \_\_\_\_\_ Work \_\_\_\_\_ Mobile \_\_\_\_\_

Current Address \_\_\_\_\_

Is this a temporary address? Yes \_\_\_ No \_\_\_ If yes, please explain and provide permanent address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email Address \_\_\_\_\_

Personal Website/ Blog/ Social Network I.D.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Marital Status:** Single Engaged Married Divorced Widowed

If married, is your husband in agreement with you applying to FWM? Yes \_\_\_\_\_ No \_\_\_\_\_

Spouse's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ SSN \_\_\_\_\_ DL or ID# \_\_\_\_\_

Phone Numbers:

Home: \_\_\_\_\_ Work: \_\_\_\_\_ Mobile: \_\_\_\_\_

Do you understand that we will contact your spouse for verification of information? Yes \_\_\_ No \_\_\_

Please describe your current living arrangements:

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Referred here by \_\_\_\_\_

Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Are you being required to seek assistance (e.g. court system, spouse, family, etc...)? Yes \_\_\_ No \_\_\_ If yes, please explain

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## **II. EDUCATION**

Please list all high schools, colleges, universities, Bible schools, or trade schools you have attended

Name	Location	Dates Attended	Graduate	Degree
			Y / N	
			Y / N	
			Y / N	

List all other types of training (computer programming, first aid, secretarial, etc...)

Training	Type	Years

Reading Level:      Excellent \_\_\_ Good \_\_\_ Fair \_\_\_ Poor \_\_\_

Writing Level:      Excellent \_\_\_ Good \_\_\_ Fair \_\_\_ Poor \_\_\_

**III. OCCUPATION**

Provide employment history, beginning with most recent

Employer	Dates	Job Title	Reason for Leaving

Please provide any other information we should know about your employment history:

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**IV. HEALTH INFORMATION**

Rate your health: Excellent\_\_\_\_ Very Good\_\_\_\_ Good\_\_\_\_ Fair\_\_\_\_ Poor\_\_\_\_

List all important past and present health concerns (illnesses, injuries, surgeries, disabilities, etc...). Please be specific in explaining (TMI, stroke, heart attack, diabetes, high blood pressure, cancer, fibromyalgia, etc....)

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Date of Last Medical Examination\_\_\_\_\_ Dental\_\_\_\_\_ Visual\_\_\_\_\_

Your primary physician\_\_\_\_\_

Address\_\_\_\_\_ Phone\_\_\_\_\_

List any medications or supplements you are currently taking (prescription and over-the-counter)

Medication	Rx or OTC	Dosage	Purpose	How long
	Rx / OTC			
	Rx / OTC			
	Rx / OTC			
	Rx / OTC			
	Rx / OTC			

Do you have any allergies? Yes\_\_\_\_ No\_\_\_\_ If yes, please explain

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Do you have back or knee problems? Knee\_\_\_\_ Back\_\_\_\_ No\_\_\_\_ If either, please explain

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Do you suffer from severe headaches, such as chronic sinus headaches or migraines? Yes\_\_\_ No\_\_\_ If yes, please explain

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How many hours of sleep do you average at night?\_\_\_\_\_ Is it restful?\_\_\_\_\_

When you go to bed, do you have difficulty falling asleep? Yes\_\_\_\_\_ No\_\_\_\_\_  
Staying asleep? Yes\_\_\_\_\_ No\_\_\_\_\_ If yes to either, please explain

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Do you have any health problems that would prevent you from doing physical work? Yes\_\_\_ No\_\_\_ If yes, please explain

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On a scale of 1-10 (10 being the best), how energetic do you generally feel? \_\_\_\_\_

Please list all substances you have used, including prescription/non-prescription drugs used for reasons other than medical purposes, prescriptions not prescribed to you, illegal drugs, alcohol, tobacco products, marijuana, and any other substances

Substance	Frequency of Use	Date began use	Date ended use	Currently using?

Please provide any additional information we should know

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Longest Period Clean/Sober \_\_\_\_\_ Cost of Habit per day \_\_\_\_\_

What is your average daily caffeine consumption (including coffee, tea, chocolate, soft drinks, etc...)? \_\_\_\_\_

**If you answer yes to any of the questions with an asterisk (\*), please explain in detail (where, when, why, and the outcome) on a separate sheet of paper:**

\*Have you ever been hospitalized for emotional or behavioral problems? Yes \_\_\_ No \_\_\_

\*Have you ever been in a residential facility? Yes \_\_\_ No \_\_\_

Have you ever attended support groups, such as AA, or group counseling? Yes \_\_\_ No \_\_\_

\*Have you ever threatened to commit suicide? Yes \_\_\_ No \_\_\_

\*Have you ever tried to commit suicide? Yes \_\_\_ No \_\_\_

Have you ever had an eating disorder? Yes \_\_\_ No \_\_\_

Have you ever had a severe emotional upset? Yes \_\_\_ No \_\_\_

Have you recently suffered the loss of someone close to you? Yes \_\_\_ No \_\_\_

Have you recently suffered a loss from serious business, social, or other reversals? Yes \_\_\_ No \_\_\_

Have you ever engaged in any form of cutting? Yes \_\_\_ No \_\_\_

Are you sexually active? Yes \_\_\_ No \_\_\_

Have you ever been involved in a homosexual experience? Yes \_\_\_ No \_\_\_

Have you ever struggled with pornography? Yes \_\_\_ No \_\_\_

Have you ever been abused physically or sexually? Yes \_\_\_ No \_\_\_

Have you ever been involved in prostitution? Yes \_\_\_ No \_\_\_

Have you ever contracted an STD? Yes \_\_\_ No \_\_\_

How much time do you spend on the internet each day? \_\_\_\_\_

How much of that time is spent on social media sites? \_\_\_\_\_

Do you struggle with any other kinds of addictions (gambling, shopping, romance, fantasy, hoarding, hobbies, sports, overworking, OCD, etc...)? Yes \_\_\_ No \_\_\_ If yes, which ones? \_\_\_\_\_

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Do you struggle with any of the following?

Y / N	Mood Swings	Y / N	People Pleasing	Y / N	Isolation/Withdrawal
Y / N	Memory Loss	Y / N	Anxiety	Y / N	Panic Attacks
Y / N	PTSD	Y / N	Bitterness	Y / N	Physical Violence
Y / N	Aggression	Y / N	Anger Outbursts	Y / N	Quiet, Sneaky Anger
Y / N	Depression	Y / N	Co-Dependency	Y / N	Fantasizing/Daydreaming

**\*Please explain any items marked "yes"**

Do you currently have health insurance? Yes\_\_\_ No\_\_\_

If yes, will it remain in effect throughout your stay at FWM? Yes\_\_\_ No\_\_\_

**V. MEDICAL INSURANCE INFORMATION**

Name of Insurance Provider\_\_\_\_\_

DOB\_\_\_\_\_ SSN\_\_\_\_\_ Phone\_\_\_\_\_

Address\_\_\_\_\_

Primary Insurance\_\_\_\_\_

Policy Number\_\_\_\_\_ Group Number \_\_\_\_\_

Billing Address for Ins Co\_\_\_\_\_

Phone Number\_\_\_\_\_

Secondary Insurance\_\_\_\_\_

Policy Number\_\_\_\_\_ Group Number\_\_\_\_\_

Billing Address for Ins Co\_\_\_\_\_

Phone Number\_\_\_\_\_

Prescription Coverage? Yes\_\_\_ No\_\_\_

Vision Coverage? Yes\_\_\_ No\_\_\_

Dental Coverage? Yes\_\_\_ No\_\_\_

Co-Pay for Prescriptions? Yes\_\_\_ No\_\_\_ How much?\_\_\_\_\_

Co-pay for doctor visits? Yes\_\_\_ No\_\_\_ How much?\_\_\_\_\_

**IMPORTANT INFORMATION:**

Prior to enrollment: Please contact your insurance company (i.e. medical, dental, etc.) to establish providers in the Clayton/Eufaula, AL area. Freedom Women's Ministries will not be responsible for making these changes.

\*\*\*If you do not have medical insurance, who will be providing for emergency needs? \_\_\_\_\_

**II. RELIGIOUS BACKGROUND**

Are you a member or regular attendee of a church? Yes\_\_\_ No\_\_\_

If yes, where?\_\_\_\_\_ How long?\_\_\_\_\_

Pastor\_\_\_\_\_ Phone\_\_\_\_\_

Have you communicated your intention to seek assistance to your church leadership? Yes\_\_\_ No\_\_\_ If yes, please provide name, title and phone number of person you notified.

Name\_\_\_\_\_ Title\_\_\_\_\_ Phone\_\_\_\_\_

What is your religious background?\_\_\_\_\_

What is your spouse's religious background?\_\_\_\_\_

How often do you attend church?\_\_\_\_\_

Do you consider yourself a religious person? Yes\_\_\_ No\_\_\_

Do you believe in God? Yes\_\_\_ No\_\_\_

Who is God to you?\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Do you pray to God? Yes\_\_\_ No\_\_\_

How often do you read the Bible?\_\_\_\_\_

Are you saved? Yes\_\_\_ No\_\_\_ If yes, how long and how do you know?\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Have you ever been involved in any ministry or outreach? Yes\_\_\_ No\_\_\_ If yes, what and for how long?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been in a cult or exposed to its teachings (e.g. Christian Science, Scientology, Jehovah's Witnesses, Eastern religions, etc...) Yes\_\_\_ No\_\_\_ If yes, please explain.

\_\_\_\_\_  
\_\_\_\_\_

Have you ever participated in occult activity (e.g. witchcraft, sorcery, Wicca, séances, tarot cards, Ouija boards, out-of-body experiences, divination, etc...)? Yes\_\_\_ No\_\_\_ If yes, please explain.

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Explain any recent changes in your religious life, if any.\_\_\_\_\_

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### **VIII. PERSONALITY INFORMATION**

Have you ever had psychological or psychiatric counseling/treatment before? Yes\_\_\_ No\_\_\_ If yes, please explain, when, where, how long, what for.

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What was the outcome?\_\_\_\_\_

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Describe your parents' involvement in your life\_\_\_\_\_

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**Parents were:** Never Married\_\_\_Married \_\_\_Divorced \_\_\_Separated \_\_\_Remarried \_\_\_ I don't know\_\_\_

Age when parents separated\_\_\_\_\_ Age when parents divorced\_\_\_\_\_

Who raised you?\_\_\_\_\_ Relationship\_\_\_\_\_

#### **Siblings:**

How many older brothers do you have?\_\_\_\_\_ Younger?\_\_\_\_\_

How many older sisters do you have? \_\_\_\_\_ Younger? \_\_\_\_\_

Have you ever lived in a foster home or group home? Yes\_\_\_ No\_\_\_

If yes, please explain when, for how long, and how it affected you:

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Are you adopted? Yes\_\_\_\_\_ No\_\_\_\_\_ Age when adopted\_\_\_\_\_ Age when you found out\_\_\_\_\_

If adopted, have you had contact with your biological family? Yes\_\_\_ No\_\_\_

If yes, what was the outcome?

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**IX. LEGAL ISSUES**

Have you ever been arrested? Yes\_\_\_\_\_ No\_\_\_\_\_

Have you ever been incarcerated? Yes\_\_\_\_\_ No\_\_\_\_\_

Are you under a restraining order? Yes\_\_\_\_\_ No\_\_\_\_\_

Are you currently on probation or parole? Yes\_\_\_\_\_ No\_\_\_\_\_

Are there current warrants out for you? Yes\_\_\_\_\_ No\_\_\_\_\_

Are there any pending court dates? Yes\_\_\_\_\_ No\_\_\_\_\_

If yes to any of the above, please explain: \_\_\_\_\_

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**X. MARRIAGE AND FAMILY INFORMATION**

Name of Spouse (if married) \_\_\_\_\_ DOB \_\_\_\_\_

Spouse's Level of Education \_\_\_\_\_ Occupation \_\_\_\_\_

Do you and your spouse currently reside together? Yes \_\_\_ No \_\_\_ If no, please explain

\_\_\_\_\_  
\_\_\_\_\_

Date of Marriage \_\_\_\_\_ Your ages at marriage (yours) \_\_\_\_\_ (his) \_\_\_\_\_

How long did you know each other before marriage? \_\_\_\_\_

How long did you date? \_\_\_\_\_ How long were you engaged? \_\_\_\_\_

Has **HE** ever been married before? Yes \_\_\_ No \_\_\_ If yes, how many times? \_\_\_\_\_

Have **YOU** ever been married before? Yes \_\_\_ No \_\_\_ If yes, how many times? \_\_\_\_\_

Have the two of you ever been separated? Yes \_\_\_ No \_\_\_ If yes, please explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Have either of you ever filed for divorce? Yes \_\_\_ No \_\_\_ If yes, when? \_\_\_\_\_

Please give brief info on previous marriages and why they ended \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

Have you ever had or are you currently in marriage counseling? Yes \_\_\_ No \_\_\_

If yes, please explain, including name and phone number of counselor and when you began

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is your spouse in full agreement and willing to be a part of classes and services? Yes \_\_\_ No \_\_\_ If no, please explain

\_\_\_\_\_



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Please complete for all children and stepchildren

PM*	SC**	Name	Age	Sex	Living?	Lives with you?	If not, with whom?

\* Please check if child is from your previous marriage

\*\* Please check if child is your stepchild

Who has custody of the children? \_\_\_\_\_

If you have custody, who is responsible for the care of your children while you are at FWM?

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Miscarriages \_\_\_\_\_ Abortions \_\_\_\_\_



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Year	Make	Model	Car Payment Amt
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Year	Make	Model	Car Payment Amt
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Do you receive any **child support** or **Alimony Payments**? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, monthly amount: \_\_\_\_\_

Do you receive **Adoptive Child Assistance Payments**? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, monthly amount: \_\_\_\_\_

Do you receive **income from other sources**? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, monthly amount: \_\_\_\_\_

Does student have **SSI, Inheritance, Trust Fund, Etc.**? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, amount: \_\_\_\_\_

Are you obligated to **make Alimony or Child Support Payments**? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, monthly amount: \_\_\_\_\_

Have you filed **Bankruptcy or Chapter 13** within the last 10 years? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, month and year: \_\_\_\_\_

Do you have any **unsatisfied judgments** against you? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain on separate sheet of paper.

Do you have a **mortgage**? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, how much do you pay monthly: \_\_\_\_\_

If no, do you pay **rent**? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, how much do you pay monthly: \_\_\_\_\_

Do you receive **government assistance** of any kind? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain what kind, for how long, and how much \_\_\_\_\_

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Do you have any **outstanding bills or debt**? Yes\_\_\_ No\_\_\_ If yes, who is responsible for these payments if you come to FWM? \_\_\_\_\_

Who will be financially responsible for you if you come to FWM? \_\_\_\_\_

**Please list any creditors on a separate sheet of paper. Include the name and address, amount borrowed, and the present balance.**

I certify that all information is true and complete to the best of my knowledge. I authorize you to check my credit and employment history. I have included the required documents (check stubs, last 3 years federal and state income tax returns, verification of other income, etc.) I agree to notify Harvest Time Ministries, Inc./ Freedom Women's Ministries of any changes to my financial status.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse

\_\_\_\_\_  
Date

**Harvest Time Ministries, Inc.**  
**Freedom Women's Ministries**  
**ACKNOWLEDGMENT AND RELEASE**

I, the undersigned, \_\_\_\_\_, have requested that I be allowed to attend Freedom Women's Ministries for a period of 12 to 18 months. In order for the student to be admitted to the ministry, the student must understand that this program demands a great deal of sacrifice and personal discipline.

**The undersigned student acknowledges that FWM is NOT a drug & alcohol treatment program- despite its success among that population.**

The undersigned student acknowledges that **Harvest Time Ministries, Inc./ Freedom Women's Ministries is a strenuous program and acknowledges that the following rules and regulations are part of the school and will be enforced:**

**1. Dress Code**

Only modest apparel will be allowed. Tight jeans, short shirts, low-cut dresses, tight sweaters, thongs, and/or short skirts are not allowed. Appropriate church attire will be required for church and must come to at least the knee. Sleepwear must be modest. Bathing suits must either be a one piece or a tankini that does NOT show your midriff. No body piercings (i.e. tongue, belly button, nose, nipple, etc.). We also do not allow gauges.

**2. Entertainment**

**Electronics are not allowed.**

**3. Communications with the outside**

No communication is allowed with anyone for two weeks after admission. A parent, sponsor, or spouse is always welcome to call us at any time to see how a student is progressing. We are not always immediately available, but if you leave a message, we will be sure to get back with you. Any emergency calls will be returned ASAP.

ALL telephone calls and ALL incoming and outgoing mail will be monitored by staff. If the contents of a letter are considered harmful to the student, and if the director and instructors feel the letter is counterproductive to the welfare of the student, mail may be withheld. **No communications with male friends are allowed.**

After the first two weeks in the ministry, students will be allowed two phone calls **per month** to approved immediate family or sponsor. Each call will be 20 minutes long. After a period of three months and subject to the behavior of the student, visitations will be allowed. **Phone calls and visitations are determined by the behavior of the student.**

The purpose behind monitoring communications is three-fold:

- 1) To protect the student from anything that would be a discouragement to her progress.
- 2) To protect the family from any deception or manipulation.
- 3) To observe interaction of the student in different relationships with the ultimate goal of bringing healing and restoration.

#### 4. Diet

Our goal is an atmosphere that is gracious and thankful in sharing together the provisions God makes for us here. We believe that eating is an important part of every day and should be an enjoyable experience. Because of the nature of the many problems we are working with at FWM there is a strict eating policy for all students.

- Students may not complain about the food. We require a small amount of each food to be eaten as nutrition is a very important part of your recovery.
- We expect each student to eat at least the minimum portion of all items on the menu, but they may have more food if they so choose. Seconds are always allowed.
- We offer 3 meals and a couple of snacks each day, snacks being optional.
- Students are not allowed to skip meals, reduce portion sizes, or ask to be exempt from any items on the menu or ingredients in a dish.
- Students with food allergies are exempt from eating that food IF a doctor's order is on file.
- Appropriate table manners are expected.
- Personalized diets/meals CANNOT be provided. If you require a highly specialized diet, FWM is not a suitable program for you.

#### 5. Costs

All tuition & fees are determined case by case with the financial director.

#### 6. Withdrawal Fee

Should you not complete the one-year commitment, **we will charge you the last month's tuition, which is not the month you are withdrawn/dismissed**, for all the extra paperwork and time required.

#### 7. Personal Funds

You must give us money for a bus ticket that we will hold in your personal account. It is \$150.00 for in-state & \$200.00 for out-of-state. This will be refunded to you when you graduate if your tuition is paid in full. If you are dismissed from the ministry or withdraw yourself early, this money will **NOT** be refunded. We also require you to pay a fee of \$100.00 to cover gas for any necessary trips to the doctor's offices or hospitals while you are here.

#### 8. Gifts

People on your approved communications list can send birthday & Christmas presents, as well as any other needed care packages.

#### 9. Consequences

As a way of keeping things on an even keel, we must understand that there are consequences for inappropriate behavior. If the student chooses to engage in any sort of deceptive behavior and/or blatant disrespect for a staff member or fellow student, consequences will be immediately administered.

Consequences may involve restrictions of certain privileges, pressing charges, etc...

**Engaging in major deceptive behaviors (i.e. drinking, smoking, sexual behavior, deception, blatant & consistent disrespect to staff, etc.) will result in immediate dismissal.**

#### 10. Graduation

FWM works on a four-rank level system. New students are considered level ones. In order to graduate you must be a level 3 or 4 and complete the year.

At that time, there will be a graduation celebration where the student will receive a certificate of completion. Upon graduating the student must find a church, start serving in the church, and regularly meet with their Pastor to help ensure their continual growth.

Understand that **if you are to be successful** in your recovery, there are behaviors that must be maintained: Church attendance is a must. “Faith comes by hearing, and hearing by the Word.” NOT revisiting “old haunts” is a must. Avoid all appearance of evil. Strong spiritual support is a must. You become like who you hang around.

The student will need to call and give us monthly updates for the first 6 months after graduation. Once the student has successfully completed the 6-month transition period they will be awarded a diploma. We will be contacting your Pastor for updates.

**11. Internship**

Internships are prayerfully considered and determined on an individual basis.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse

\_\_\_\_\_  
Date

**Harvest Time Ministries, Inc  
Freedom Women's Ministry**

**First Months Enrollment Fees**

Application Fee	25.00 (Must be received prior to application)
Transportation Fee	100.00
First & Last Months Tuition	_____

\*\*\*Monthly tuition is \$500.00; however, financial obligations are decided case by case with the Financial Director before enrollment. We keep tuition as low as possible. We will turn no one away based on a lack of finances.

**Required Personal Money:**

Co-pays	100.00
No health Insurance	250.00 (to cover any medical needs that may arise)
Bus Ticket	In-state 150.00 Out-of-state 200.00

\*\*\*Money for bus ticket will be refunded upon graduation **IF** all fees are paid in full. However, if you are dismissed from the ministry or withdraw yourself early, this money will **NOT** be refunded.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse

\_\_\_\_\_  
Date



# **Harvest Time Ministries, Inc. Freedom Women's Ministries**

## **General Release Statements**

- I certify that all information given is accurate and true to the best of my knowledge. I understand that any false or incomplete information may result in disqualification of any application for entrance.
- It is understood and I agree that Harvest Time Ministries, Inc/ Freedom Women's Ministries is not and will not be responsible for any medical services needed before, during, or after my stay.
- It is understood that I release Harvest Time Ministries, Inc/ Freedom Women's Ministries from all financial responsibilities in case of an accident, injury, illness, or other imponderable misfortune. This includes time before, during, and after leaving the program. I understand that I am held responsible for my care.
- It is understood that Harvest Time Ministries, Inc/ Freedom Women's Ministries is not responsible for any personal property left, lost, or stolen while in the program. I agree that any property or money left at HTM/FWM over 30 days from my departure date, announced or unannounced, becomes the property of HTM/FWM.
- It is understood that I release the right to Harvest Time Ministries, Inc/ Freedom Women's Ministries to search my personal effects and make room searches.
- It is understood that Harvest Time Ministries, Inc/ Freedom Women's Ministries is a drug & alcohol-FREE residence. I also understand that HTM/FWM is NOT a medical facility and DOES NOT serve as a detoxification facility. I understand that if I need these types of services, I must obtain them before entering HTM/FWM. I understand that there is no medication given for withdrawals from substance dependence or addiction.
- I understand and agree to abide by the rules & guidelines of Harvest Time Ministries, Inc/ Freedom Women's Ministries.
- I understand that I will NOT be allowed to take mood enhancing anti-depressants, anti-anxiety, or narcotic medication while enrolled in Harvest Time Ministries, Inc/ Freedom Women's Ministries. HTM/FWM does NOT have medical personnel on staff to administer these medications. Please seek doctor's care if you are interested in coming off unapproved meds to access our program.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse

\_\_\_\_\_  
Date

**HARVEST TIME MINISTRIES, INC  
FREEDOM WOMEN'S MINISTRIES**

**RELEASE FORM**

I, \_\_\_\_\_, do hereby give authority to Harvest Time Ministries, Inc/  
APPLICANT

Freedom Women's Ministries to bring me in for medical attention respective to any emergency health need when I am unable to give consent myself. FWM will then immediately contact my family or sponsor for instruction on what to do.

It is given to provide authority and power on the part of HTM to give specific consent to any and all such diagnosis, treatment, or hospital care which aforementioned physician in the exercise of his/her best judgment may deem advisable. It is understood that this authorization is given in advance of any specific diagnosis, treatment, or hospital care being required, and only when subject cannot do so herself.

Please be aware that I have the following allergies: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse

\_\_\_\_\_  
Date

**Harvest Time Ministries, Inc.  
Freedom Women's Ministries**

**CONSENT TO HAVE MAIL READ AND PHONE CALLS MONITORED**

The undersigned student, \_\_\_\_\_, understands that as a part of the Harvest Time Ministries, Inc/ Freedom Women's Ministries rules, the student's outgoing and incoming mail will be read by an instructor. At the discretion of such instructor, the student's mail may be withheld. It is further understood that all incoming and outgoing telephone calls which the student makes will be monitored by an instructor and that such instructor has the right to terminate any telephone calls which, in their determination, will be for the student's best interest.

We will still maintain overall guidelines for mail and telephone calls included in your student handbook.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse

\_\_\_\_\_  
Date

**RELEASE OF ALL RIGHTS IN A PERSONAL STORY**

I, \_\_\_\_\_, do hereby give my permission to Harvest Time Ministries, Inc./ Freedom Women's Ministries to share my testimony in their newsletter, website, social media pages or in any way that they see fit. I do hereby absolve Harvest Time Ministries, Inc. from any liability concerning this. I desire that my testimony be shared as an encouragement to others, and I desire for all to understand that I am sharing strictly from my viewpoint. I do hereby irrevocably authorize Harvest Time Ministries, Inc. and those acting under its permission and on its authority, to use and publish for any lawful purpose whatsoever my personal story which I have related to Harvest Time Ministries, Inc. in whole or in part, including any photographs of me.

I hereby waive any right that I may have to inspect or approve the finished product or copy that may be used in connection therewith, or the use to which it may be applied.

I hereby release and discharge Harvest Time Ministries, Inc, its successors and assistants, and all persons acting under its permission or authority, from any liability by virtue of misprint, error, or distortion that may occur unless it can be shown that they and the publication thereof were maliciously caused, produced and published solely for the purpose of subjecting me to conspicuous ridicule, scandal, reproach, scorn, and indignity.

I do hereby warrant that I am of full age and have every right to contract in my own name in the above regard and further, that all of the information in my personal story was obtained from me and not records subject to protection by law. I further warrant that I have read the above authorization and release, prior to its execution, and that I am fully familiar with the contents thereof.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse

\_\_\_\_\_  
Date



**Harvest Time Ministries, Inc.  
Freedom Women's Ministries**

**LIABILITY CONSENT AND RELEASE**

I, the undersigned, \_\_\_\_\_, a resident of Harvest Time Ministries, Inc./ Freedom Women's Ministries do hereby absolve Harvest Time Ministries, Inc. a nonprofit corporation, and/or staff from any liability. I hereby consent to participating in all activities sponsored by Harvest Time Ministries, Inc., on or off campus property. I certify that I can participate in all activities. I understand and hereby do agree to assume all the risks, which may be encountered on said activities, including activities preliminary and subsequent thereto.

I understand that Harvest Time Ministries, Inc. is a Christian organization and all ministry is done from a Scriptural viewpoint. The staffs are not licensed counselors, nor do they have any degrees in psychiatry. I do hereby agree to hold Harvest Time Ministries, Inc. and its agents, employees, and board members harmless from any liability, actions, cause of actions, claims, expenses, and damages on account of injury of any kind to the applicant, or property or even injury resulting in death, which may arise in the future in connection with or participation in any other associated activities.

I expressly agree that this release, waiver, and indemnity agreement is intended to be broad and inclusive as permitted by law, and that if any portion thereof is held invalid, it is agreed that the balance shall not withstanding continue to full legal force and effect.

I further state that I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse

\_\_\_\_\_  
Date

**Harvest Time Ministries, Inc.  
Freedom Women's Ministries**

**CONSEQUENCE PROCEDURES**

We are honored that you have asked us to assist you in training and developing you for Christian leadership. We have specifically designed our program to develop the spiritual, emotional, and social qualities that our world is so lacking today. To carry out your wishes for total "character development", we believe it is essential to follow **Scriptural** admonitions in bringing correction. We have developed set guidelines given below that are followed when consequences are needed.

1. The offense will be clearly discussed with the student.
2. A staff member will share Scriptural applications with the student.
3. The consequence to be applied for the offense may be restrictions on the activities of the student, as well as reading and writing assignments.
4. Disciplines will be documented and may result in the loss of a phone call, or reduced visitation time.
5. **CORPORAL PUNISHMENT IS NEVER IMPLEMENTED!**
6. Students will not be physically restrained.
7. Consequences consist of extra chores, and Biblically based character quality writing assignments.

When the normal course of consequences does not work (the student continues to accumulate an excessive amount of consequences), loss of visits, mail, phone privileges, movie nights may be implemented.

I, \_\_\_\_\_, have read the above and agree to support  
Applicant  
the Harvest Time Ministries, Inc. program and staff in its policy of consequences.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse

\_\_\_\_\_  
Date

**Harvest Time Ministries, Inc.**  
**Freedom Women's Ministries**

**VISITATION GUIDE**

We understand that the time you spend as a family is precious and valuable. To help encourage family communication and the rebuilding of relationships, we have allotted time for visits during the year. Our hope is that the time spent together will strengthen your family unit. Each family looks forward with great anticipation to their visitation day. Guard your time together.

We are very busy as a ministry and must run by a strict schedule in order to accomplish all of our goals. So, unless there is an emergency situation or a visit date falls on a holiday, visitation weekends are always the second weekend of every odd month. Should we change it, we will notify you ahead of time. Each visitor is expected to arrive here on time and participate in the fellowship and the services. **Visit weekends officially begin at 10:30 on Saturday morning.** During visit weekends, we ask that the following guidelines be respected and abided by:

1. No visitors at any time are allowed in the dormitories without consent of staff. These are the students' private living quarters.
2. **Only immediate family members or sponsors are allowed on visits.** Inappropriate behavior can cause a student to lose visit privileges. **No phone calls are allowed.** Students should be with their family **at all times.**
3. The student is not allowed to leave the property and change into clothes that are not allowed here. Dress codes apply off the property as well.
4. If it is your first visit, then you will be allowed 4 hours together, supervised on property after Saturday morning classes. All visitors are expected to be in Saturday morning classes or they will not be able to attend visitation times. They will also need to be in church on Sunday morning.
5. Visitors CANNOT bring with them or offer the student tobacco products, drugs, or alcohol at any time. To do so would cause them to be unable to return to future visitations. **THERE IS NO SMOKING OR ALCOHOL CONSUMPTION ON PROPERTY.**
6. We ask that you keep conversations edifying. Deal with specific issues, but avoid "town gossip." Let your visit be an encouragement to your growth and success. **We have seen students set back 6 months by poor visitation times.** "Let your conversation be seasoned with salt pleasant to the taste!" Enjoy your family!
7. Please feel free to communicate with us about any matter. If you have any questions or problems during the visitation, please find your case manager or a nearby CEO and let us help. **Usually we can offer enlightenment from a different perspective.**
8. ALL MONEY should be given directly to a staff member. Food donations may be left for the student, but only if it can be shared by all. No student is allowed to have her own stash of food.
9. Any gifts, food, "care packages," needs, or anything else that is brought for the student should be dropped off at the office first. Students cannot take it to the dorms until it has been sorted through. If the office is closed, please ask a staff member to assist you.

10. Have a wonderful time and enjoy your family!

## **Visitations go as follows:**

### **Basic Training (0-6 Months)**

- There will be no visitation time until the student has been here for a minimum of 3 months.
- After the 3-month transition time, the student's first visit will be the 2<sup>nd</sup> weekend of the next odd month.
- **All visitors are required to attend classes on Saturday morning and church services on Sunday morning. Otherwise, they will be unable to attend visitation weekends.**
- The first 2 visits will go as follows:  
Arrive Saturday morning by 10:15  
Classes are from 10:30-12:30  
Visit ON PROPERTY from 12:30-5:00  
Arrive Sunday morning by 10:15  
Attend church together from 10:30 until dismissal  
After church is dismissed the visit will continue ON PROPERTY until 5:00

### **Intermediate Training (6-12 months)**

- After 6 months, students will be **eligible** to receive one visit per month.
- Saturday visitation is extended to be from 12:30- 8:00.
- Sunday visitation is from church dismissal until 5:00, on property
- **All visitors must continue to attend Saturday morning classes as well as Sunday morning church services during the visitation weekends or they will be unable to attend visitation weekends.**

### **Advanced Training (12-18 months)**

- After 12 months, students that are a **level 3 or higher** are ELIGIBLE to have an extended visit.
- Saturday visitation is from 12:30-8:00 **OFF PROPERTY**
- Sunday visitation is from church dismissal until 5:00, on property.
- **Again, all visitors must continue to attend Saturday morning classes as well as Sunday morning church services during the visitation weekends or they will be unable to attend visitation weekends.**

**ALL VISITS ARE CONTINGENT ON THE STUDENT'S CONTINUAL PROGRESS IN THE MINISTRY!**

**VISITS ARE A PRIVILEGE AND NOT A RIGHT, AND CAN BE TAKEN AWAY AT ANY TIME FOR DISCIPLINARY REASONS!**



**Harvest Time Ministries Inc.  
Freedom Women's Ministries  
Applicant Checklist**

This page is for the student to fill out. All information is considered confidential and will not be shared except on a need to know basis. These questions are for screening purposes only and have **no bearing** upon admission. **Any falsified information will be grounds for immediate dismissal of the student.**

1. Do you understand that you have committed stay with us for a minimum of 12 months? \_\_\_\_\_
2. Do you understand that should you be dismissed or voluntarily withdrawn, you will be charged one month's tuition? \_\_\_\_\_
3. Do you understand that you cannot see your family at all for a minimum of three months? \_\_\_\_\_
4. Do you understand that your family cannot come onto the Harvest Time property at any time, unless they are coming for a visitation day or pre-arranged appointment? \_\_\_\_\_
5. Do you understand that if you wish to withdraw yourself from the program before the agreed set date, you will **NOT** be allowed to have contact with any of the staff and/or ladies after you leave? \_\_\_\_\_
6. Are you open to the Spirit of God and what He will desire to do in your life? \_\_\_\_\_
7. Do you understand that Harvest Time Ministries, Inc. is not responsible for any lost, stolen, or damaged property that may occur while you are in our program? \_\_\_\_\_
8. Do you understand that Harvest Time Ministries, Inc. cannot and will not pay for your medicines and/or any other health-related costs while you are a student at our ministry? \_\_\_\_\_
9. Do you understand that the staff have the right to withhold any mail that they feel would not be beneficial to your emotional and spiritual health? \_\_\_\_\_
10. Do you understand that all mail and phone calls will be monitored by the staff? \_\_\_\_\_
11. Do you understand that you will absolutely not be allowed any contact whatsoever with any male friends whom are not directly related to you? (NO exceptions will be made on this rule.) \_\_\_\_\_
12. Do you understand that a large part of your success depends on you and your willingness to cooperate with the staff? \_\_\_\_\_
13. Do you understand that if we have to take you to doctors and/or dentist appointments that you need to pay for the gas it takes to get you there and back as well as all co-pays? \_\_\_\_\_

- 14. Do you understand that **all tuition and other monies paid are non-refundable?** (Including if you are dismissed or voluntarily withdrawn?) \_\_\_\_\_
- 15. Will you commit to study all the material in this application? \_\_\_\_\_
- 16. Do you understand that you are required to eat the meals set before you? We have a variety of different meals, but it is impossible to please everyone. Therefore, all servings are measured. Also, “seconds” are available but not required. \_\_\_\_\_
- 17. Do you understand that we **have** to have a 5-page autobiography, one hand-written by you and one by your spouse or sponsor, before your application can be processed? \_\_\_\_\_
- 18. Do you understand that if you do not make authorized arrangements for your personal belongings within a week of your departure, they will become the property of HTM and distributed at our discretion? **We do not have storage space.**\_\_\_\_\_

### APPLICANT CHECKLIST AGREEMENT

I agree to all the rules and regulations set forth in the applicant checklist and fully understand the level of commitment I am making. I understand that Harvest Time Ministries, Inc./ Freedom Women’s Ministries makes no claims of being able to transform the lives of women overnight. I understand that Harvest Time Ministries, Inc. operates solely on faith and trust in God. I verify that all of the information is true to the best of my knowledge. I understand that this document is legal and binding, and if necessary, can be used in a court of law.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse

\_\_\_\_\_  
Date

**Harvest Time Ministries, Inc**  
**Freedom Women's Ministries**

**BASIC RULES**

1. No drugs or alcoholic beverages are allowed.
2. No cigarettes, matches, or lighters are allowed. Do not bring these into our home.
3. No profane language.
4. Romances, pairing off, or cliques are not permitted.
5. No pictures of boyfriends or friends. No pictures containing cigarettes or alcoholic beverages. You may have pictures of your immediate family, including your children.
6. Secular music, gambling, magazines, and non-Christian books are not permitted.
7. Witchcraft, Astrology, or anything cult-related is not allowed.
8. All students are required to participate in all scheduled activities.
9. There will be no back talk, arguing, or disrespect to staff members.
10. Proper care of Freedom Women's Ministries property is expected at all times.
11. All manner of dress is subject to change, at staff discretion, if not acceptable. You are expected to dress modestly at all times.
12. Students money will be kept in a personal account and will be kept & monitored through the office.
13. All visitors must be immediate family and approved by directors.
14. Suitcases & bags will be checked coming in and going out. You may bring a musical instrument if you play one after three months.
15. All personnel belongings left by a student automatically are put in the donation room. HTM/FWM will NOT be responsible for mailing them to you.
16. There will be a 2-week transition period for each student. No phone calls or letters during this time.
17. Behavior that is irresponsible or distressing to the other students may cause your immediate dismissal. We will encourage each student to have a good relationship with Jesus Christ during their stay with us. If the directors feel you are not growing, we will encourage you with God's word to seek His leading in your behaviors before we have to take any other actions as a last resort.
18. Bedtime: varies
19. All students are required to attend & participate in all quiet times, prayer meetings, Bible classes, etc. and are required to attend church.
20. Personnel hygiene: students are required to shower a minimum of every other day. Appropriate dress is required at all times. Only have 10 minutes for shower/dressing time.
21. Room assignments: Do not go into other students' bedrooms and do not sit on other students' beds. Each person is to share bathroom cleanliness. There will be a room inspection daily. They must be tour ready. You are not allowed to switch beds unless approved by staff directors. \*\*\*Sheets are to be changed once weekly when directed by staff.
22. Laundry: there will be scheduled laundry times. No dry clean only clothing.
23. Telephone: no cell phones allowed. You will have two, twenty-minute phone calls each month that will be monitored by staff.
24. Medical care: all medicines, including vitamins and aspirin, must be checked in and handled through the office.
25. House Responsibilities: each student will be responsible for upkeep of the house. Students are assigned housework on a daily basis.
26. Pets: no pets allowed. Only those of HTM/FWM.
27. Meals: All food & drinks will be eaten in dining room only. You must attend all meals. There will be no special diets! And no changing the menu.

# FREEDOM WOMEN'S MINISTRIES

## What to Bring List

This list is designed to assist families in acquiring the type of clothing and supplies that are needed. This is a startup list. Once enrolled, you will have the option of purchasing additional items. You do NOT need to bring everything on this list! We have some items in supply to assist you. Bring what you have.

**\*\*\*PLEASE KEEP IN MIND THAT STORAGE IS LIMITED!!!**

### 1) Personal items:

- Toothbrush, toothpaste, dental floss, ALCOHOL FREE mouthwash
- Shampoo, conditioner, body wash, face wash, deodorant, moisturizers, etc.
- Tampons, Pads, Pantliners
- Brush/comb, hair ties, hair clips, etc.
- NON-AEROSOL hairspray, gel, mousse, etc.
- Hair dryer, straightener, curling iron, etc.
- Nail polish, NON-ACETONE nail polish remover, nail clippers, cotton balls
- Makeup, jewelry, sunglasses, hat/visor
- Small photo album (FAMILY ONLY) & Framed picture of family (No glass, plastic only)
- Stationary, envelopes, stamps
- Parallel Bible- New Living Translation with New King James Version
- Notebooks, loose-leaf paper, pens, pencils, erasers
- Clothing Hangers, laundry basket, laundry detergent
- 2 Towels, 1 beach towel, 1 hand towel, 2 wash cloths
- 1 Pillow
- Twin egg crate mattress pad (optional)
- Blanket (optional)
- Sunscreen, cold meds, cough drops, pain reliever, and allergy meds (if needed)
- Glasses with hard case, contacts with solution & back up pair of glasses

**\*\*\*Do NOT need to bring sheets or a comforter. These will be provided for you!**

### 2) Clothing:

- Dresses/Skirts for church
- Casual pants
- Blue jeans
- Shorts
- Appropriate Sleepwear
- Bathrobe (optional)
- Swimsuit (one-piece or tankini- must cover midriff)
- Underwear- no thongs or sheer, Bras, Sports Bra, Socks, Slip
- Pantyhose/tights for winter
- Coat (one for church & one for casual)
- Sweater, Sweatshirt, Hoodie (optional)
- Slippers, Flip-flops, Dress Shoes, Sneakers
- T-shirts- chores; casual shirts; dress shirts

## **GUIDELINES FOR CLOTHING:**

**No items requiring dry cleaning should be purchased and brought here.**

**No men's attire will be permitted (except long shorts).**

**Need to bring enough clothing to last 7-10 days. Laundry is only done once a week!**

**Clothing may not have vulgar/obscene pictures, letters, symbols, or numbers. No gang symbols.**

**No material that is Lycra or spandex allowed.**

### **SHIRTS:**

No tight fitting or low-cut shirts of any kind. No shirts revealing midribs. Nothing see-through or sleeveless. Necklines may not be lower than 2 finger widths below the collarbone. Note: If the midriff is exposed when the student raises their arms over their head, the shirt is too short and will be sent home. Please do not bring any expensive clothing, or clothing that has to be laid out to dry. We are not held responsible for ruined clothing.

### **PANTS:**

Pants may not be tight fitting or really baggy. No faded marks on the rear or upper thigh area ("whiskers"). **Pants cannot have writing on the rear.**

### **SHORTS:**

The length of shorts must be at least halfway between the thigh and kneecap or longer. Shorts may not be tight fitting or really baggy. **Shorts cannot have writing on the rear.**

Work shorts must go to the knee

### **SKIRTS AND DRESSES:**

The length of skirts and dresses are to cover the kneecap or longer, with a slip. Slits on skirts must not exceed the kneecap.

### **UNDERGARMENTS:**

No g-string, thong, string bikini, see-through, or high cut undergarments allowed, this includes see-through bras. **Please bring a slip (full length or 1/2 slip).**

### **NIGHTWEAR:**

No skimpy or see through nightclothes. A t-shirt and shorts or pants worn as a pajama set, **no men's clothing.** Only appropriate fitting items are acceptable. Nothing written on the rear of the pajama bottoms. No boxers. **\*\*\*Modesty is necessary because of dormitory living quarters.**

### **JEWELRY:**

No mystical, gothic, or eastern style of jewelry. No yin-yangs, peace symbols, rainbows, mushrooms, fairies, or pentagrams. **Do not bring any valuable or keepsake jewelry.**

### **MAKEUP:**

Cosmetics are to be stored and applied in the dormitory only. Please remember storage is limited.

### **HAIR COLORS & STYLE:**

Dyed, highlighted, or bleached hair will not be maintained. Extreme cuts or styles as well as masculine cuts or styles are not permitted. If you already have an extreme cut, it must be fixed to look as normal as possible